

कार्यालय मुख्य निर्वाचन अधिकारी, उत्तर प्रदेश।

चतुर्थ तल विकास भवन, जनपथ मार्केट, हजरतगंज लखनऊ-226001

पत्र सं०- 52/सीईओ/नि०व्य०से०-वि०स०सा०नि०-2017

दिनांक 14 जनवरी, 2017

सेवा मे

समस्त जिला निर्वाचन अधिकारी,
उत्तर प्रदेश।

विषय:- **Standard Proedure of Cash remittance across the Bank -Reg.**

महोदय,

मुख्य निर्वाचन अधिकारी, उ०प्र० महोदय द्वारा सरकारी एवं प्राइवेट बैंक संघ के अधिकारियों के साथ बैठक में दिये गये निर्देश कम में स्टेट लेबल बैंकर्स कमेटी, उ०प्र० (एस०एल०बी०सी०यू०पी०) ने बैंको द्वारा एक जगह से दूसरी जगह नकदी ले जाने के सम्बन्ध में एस०ओ०पी० जारी करते हुए इस कार्यालय को प्राप्त करायी गयी है।

उपरोक्त विषयक एस०एल०बी०सी०यू०पी० द्वारा जारी एस०ओ०पी० पत्र सहित संलग्न कर आपको इस आशय से प्रेषित की जा रही है कि जनपद के समस्त बैंकों में उक्त एस०ओ०पी० का प्रचार-प्रसार कराकर अनुपालन कराना सुनिश्चित करें।

संलग्नक:- यथोपरि।

भवदीय,

(रमेश चन्द्र राय)

संयुक्त मुख्य निर्वाचन अधिकारी/
नोडल अधिकारी(निर्वाचन व्यय)।

पत्रांक- 52/सीईओ/नि०व्य०से०-वि०स०सा०नि०-17, तददिनांक।

1- प्रतिलिप्त प्रभारी, कम्प्यूटर अनुभाग को इस निर्देश के साथ कि पत्र के साथ संलग्न एस०ओ०पी० विभागीय वेबसाइट पर प्रदर्शित कराना सुनिश्चित करें।

(रमेश चन्द्र राय)

संयुक्त मुख्य निर्वाचन अधिकारी/
नोडल अधिकारी(निर्वाचन व्यय)।

Standard Procedure of Cash remittance across the Banks

Cash remittance from Currency Chests / Branches:

- Cash remittance is being made through Bank's cashier / officers only.
- Staff deputed for remittance must carry ID cards and authority letter from the concerned branch / CC.
- A certificate duly signed and stamped by the Branch / Currency chest certifying the vehicle being used for cash remittance.
- Cashier / Officers must be accompanied by peon / guards depending upon the amount of cash being remitted.
- Guards and driver must carry their ID cards and licenses.
- Branch remitting cash must write a letter / schedule with denomination detail of cash being remitted. Branch / currency chest must ensure that the letter/schedule is signed and stamped.

Cash Replenishment in ATMs:

- CRA (Cash Replenishment Agency) carrying cash for replenishment in ATM must be carrying copy of agreement /authorization letter from respective bank.
- CRA to give an authority letter certifying vehicles being used for cash replenishment in ATM's of Banks.
- Custodians/Guards/Driver must carry their ID Cards, licenses and Indent from MSP (Master Service Provider) along with ATM ID wise detail of cash to be loaded.
- CRA carrying cash must carry the counter / receipt generated from ATM's for cash filled in the respective ATM's.


Bank of Baroda


State Bank of India


Punjab National Bank


Central Bank of India


Canara Bank



STATE HEADS / ZONAL HEADS OF BANKS IN U.P.

Sr	Bank	Name	Designation	Contact No.	email Address
LEAD BANKS					
1	ALLAHABAD BANK	Shri Dinesh Kumar	Field General Manager	0522-2286670, 947003921	lgmo.luc@allahabadbank.in
		Shri A.K. Dixit	Deputy General Manager	8874320331	lgmo.luc_sbc@allahabadbank.in
2	BANK OF BARODA	Shri B S Dhaka	General Manager & Convener SLBC	0522- 6677807, 9819076446	zm.upu@bankofbaroda.com
3	BANK OF INDIA	Shri Brajesh Kumar Mohanty	General Manager,	0522-3225750/51, 09619299729	nb.north2@bankofindia.co.in
		Shri Sulakhan Singh	Dy. Gen. Manager	9780432277, 0522-3225750 (NBG)	
4	CANARA BANK	Shri Pramod Kumar	General Manager	0522- 2302601, 9816406606	kumarpramod@canarabank.com
5	CENTRAL BANK OF INDIA	Shri S K Khanna	Zonal Manager	9918001142	zmuckzo@centralbank.co.in
6	PUNJAB NATIONAL BANK	Shri A M Tewari	Zonal Manager	0522-2304963, 0512-2304962 (F), 9198689898	lgmick@pnb.co.in
		Shri Someshwar Seth	DGM (Circle Head)	2304968, 8173000300	colck@pnb.co.in
7	STATE BANK OF INDIA	Shri Gautam Sen Gupta	Chief General Manager	0522-2202884, 770956333	cgm.lh.luc@sbi.co.in
		Shri Shreekant	General Manager	0522-2200316	agmb.lh.luc@sbi.co.in
8	SYNDICATE BANK	Shri R Ashokan	General Manager	8052111181, 944862118, 0522- 2613004	lgmo.lucknow@syndicatebank.co.in
9	UNION BANK OF INDIA	Shri L D Rawatkar	General Manager	0522-2306001, 971177711	lgmucknow@unionbankofindia.com
NON-LEAD BANKS					
10	ANDHRA BANK	Shri Sudhir Srivastava	Dy. General Manager	0522-2235099, 9733205559	zmuck@andhrabank.co.in; zoluck@andhrabank.co.in
11	BANK OF MAHARASHTRA	Dr. V K Sharma	Zonal Manager	9598583000	zmucknow@mahabank.co.in
12	CORPORATION BANK	Shri Nagaraja Udupa E S	Dy. General Manager	9984756222	udupa_nagaraja@corpbank.co.in
13	DENA BANK	Surejh Chandra beentoliya	DGM	9721459111	sbeentoliya@denabank.co.in
14	IDBI LTD.	Shri Rajeev Kumar	Chief General Manager & Zonal Head-North	011-23725483,	raj.kumar@idbi.co.in
		Shri Rizwan Khan	General Manager and Sr. Regional Head	0522 - 6052325 / 0522 - 6009012, 9628810088	rtwan.khan@idbi.co.in
15	INDIAN BANK	Shri Sanjay Lode	Zonal Manager/DGM	0522-2616533, 713002101	zolucknow@indianbank.co.in
16	INDIAN OVERSEAS BANK	Shri S K Sinha	Senior Regional Manager	9839010168	roplan@iobco.jobnet.co.in
17	ORIENTAL BANK OF COMMERCE	Shri Shyam Nath Tandon	Dy. General Manager	0522-4948453, 0512-4948454, 9978614181	omo_bb_ecup@obc.co.in
18	PUNJAB & SIND BANK	Shri Rajeev Rawat	Dy. General Manager	0522-4012733, 9839066415	zo.lucknow@psb.co.in
19	STATE BANK OF B & J	Shri Ravi Shankar Mishra	AGM	9167499194	
20	STATE BANK OF HYDERABAD	Shri AVVS Prasad	Asstt. General Manager	011-23218289, 742883345	dgndh@sbhyd.co.in
21	STATE BANK OF MYSORE	Shri B S Jha	br. Manager	9482358972	bs.jha@sbtm.co.in
22	STATE BANK OF PATIALA	Shri Ramanjit Nehra	OFFICIATING DGM	8800885761	damko@sbpt.co.in
23	STATE BANK OF TRAVANCORE	Shri Manish Kumar Nirshakar	Chief Manager	9781623366	lucknow@sbt.co.in
24	UCO BANK	Ms. Kalpana	General Manager & Circle Head	7054845888	lgm.lucknow@ucobank.co.in
		Mr R M Jodawat	Asst General Manager and Deputy Circle	9500196655	circleoffice.lucknow@ucobank.co.in
25	UNITED BANK OF INDIA	Shri Kanwaljit Shorey	AGM & Chief Regional Manager	0522-2200715, 9135011116	cmkko@unitedbank.co.in
26	VIJAYA BANK	Shri Nilab Chandra Roy	Dy. General Manager	9935057850	rmrolucknow@vijayabank.co.in
27	BMB	Shri Arup Sarkar	Senior Manager	9628033786	br.lucknow@bmb.co.in
PRIVATE BANK					
28	AXIS BANK	Shri Apurv Gupta	Circle Head	9651001482	apurv.gupta@axisbank.com
29	HDFC BANK LTD.	Shri Sanjeev Kumar	Sr. Vice President & Regional Head	0522-4062454	sanjeev.kumar@hdfcbank.com
30	ICICI BANK LTD	Shri Pratap Singh	DGM	0522-6670602	s.pratap@icicibank.com
31	INDUSIND BANK LTD.	Shri Shashi Karan Nath Singh	Regional Head - Operations	9648260333	shashi.singh@indusind.com
32	KOTAK MAHINDRA BANK LTD.	Shri Vishal Ashok Kumar	Vice President & Regional Head, Uttar	8874147666	vishal.kumar@kotak.com
33	THE FEDERAL BANK LTD.	Shri P K Gupta	AGM	9876219673	pkgupta@federalbank.co.in
34	THE JAMMU & KASHMIR BANK LTD.	Shri Rakesh Kumar Gandotra	DGM	0124-4715800, 9110642320	rakesh.gandotra@jkbmail.com
		Shri Rangnath	Dy. General Manager	011-23411588	ranganatha@ktkbank.com; del.ro@ktkbank.com
35	THE KARNATAKA BANK LTD	Shri Girish M.R.	Assistant General Manager	011-25714710	girish_mr@ktkbank.com
		Shri Amar Singh	Associate Vice President	7055101598	lucknow@nainitalbank.co.in
37	THE SOUTH INDIAN BANK LTD.	Shri Anto George T.	General Manager	9711470755	Ro1008@sib.co.in
REGIONAL RURAL BANKS					
38	ALLAHABAD U P GRAMIN BANK	Shri Mukti Nath Patel	Chairman	7408221111	chairman.augb@gmail.com
39	GRAMIN BANK OF ARYAYART	Shri J S Ravi Kumar	Chairman	7388800777	ChairmanSecretariat.gba@zba-rb.com
40	BARODA UTTAR PRADESH GRAMIN BANK	Shri D P Gupta	Chairman	0535 - 2702047, 7704809183, 9559882999	no@barodauprb.co.in
41	KASHI GONTI SAMYUT GRAMIN BANK	Shri Bhola Prasad	Chairman	9415600700	chairmankgs@kgsbbank.co.in
42	PRATHAMA BANK	Shri M S Arora	Chairman	9837036728	info@prathamabank.org; prathamabank@yahoo.com
43	PURVANCHAL GRAMIN BANK	Shri A K Sinha	Chairman	9415210544; 751810001	pgbplanning@gmail.com; pgbcredit@gmail.com
44	SARVA U P GRAMIN BANK	Shri Anil Kumar Sharma	Chairman	8191996013	cms@upgb.com
COOPERATIVE BANKS					
45	U P S C Y BANK LTD	Shri Srikanth Goswami	Managing Director	7408407440	
46	U P COOP BANK LTD	Shri Alok Dixit	Managing Director	0522-2613973/2514007	



बैंक ऑफ़ बड़ौदा **Bank of Baroda**

EUPZ:43:SLBC: 1

10.01.2016

Shri Anil Kumar Garg
Addl.Chief Election Commissioner (U.P.)
Vikas Bhawan , 4th Floor,
Janpath Market Sachivalaya, Hazratganj
Lucknow

Dear Sir,

Re: Standard Procedure of Cash Remittance across the Banks

We invite a reference to the Meeting held at your office on 9th instant wherein detailed discussions were held on the subject matter.

Further to the above Meeting, a Meeting of -5- major banks viz. Bank of Baroda, State Bank of India, Punjab National Bank, Central Bank of India and Canara Bank was held at our office wherein the standard procedure of cash remittance across the Banks was discussed at length and finalized. Accordingly, a copy of the same is enclosed for your information, perusal and necessary action please.

Further, a list of the State Heads of the member Banks of SLBC (UP) is also enclosed for your information and perusal.

Yours faithfully,

(B S Dhaka)
General Manager &
Convenor, SLBC (UP)

Encl: As above